



# NORTH SHORE HEALTH DEPARTMENT

Board of Health

Serving the communities of Bayside, Brown Deer, Fox Point,  
Glendale, River Hills, Shorewood and Whitefish Bay, Wisconsin

2010 E. Shorewood Blvd.  
Shorewood, WI 53211

October 13, 2016

The North Shore Board of Health meeting was called to order on October 13, 2016 at 7:05 pm by Ann Christiansen.

**1. Roll call**

Present: Dr. Mary Jo Baisch, Dr. Claudia Altman, Bill Warner, Dr. Christopher Simenz, Ann Christiansen, Barbara Bechtel, Jennifer Eversen, Brad Simerly  
Absent: Debesh Mazumdar, Gary Lewis

**2. Persons Desiring to be heard**

There were no persons desiring to be heard.

**3. Approval of August 18, 2016 minutes**

**Mr. Warner made a motion to approve the minutes from April 21, 2016; the motion was seconded by Dr. Simenz and approved.**

**4. Health Department Administrative Items**

**a. Review and approve 2017 North Shore Health Department Budget**

The 2017 NSHD budget reviewed and discussed. A motion was made by Mr. Warner to approve the budget; the motion was seconded by Ms. Bechtel and approved.

**5. North Shore Environmental Health Consortium**

**a. Review Draft Retail Food and Recreational Licensing ordinance**

The draft Retail Food and Recreational Licensing ordinance was reviewed and discussed with Mr. Simerly, the North Shore Health Department's Sanitarian.

**Following discussion, Dr. Simenz made a motion to recommend approval of the ordinance by all of the Village Boards/City Council. The motion was seconded by Dr. Baisch and approved by the Board of Health.**

**b. Discuss completed grant and new application for NACCHO's Voluntary National Retail Good Regulatory Program Standards Mentorship Program.**

Mr. Simerly presented a summary of the NACCHO grant activity to achieve Program Standard 1 and discussed the newly awarded grant to work toward achieving Standard 2. The first NACCHO grant allowed the health department to

work with a lawyer from Fuchs and Boyle, S.C. to assist with reviewing and drafting the new ordinance. The second NACCHO grant will allow the department to develop standardized policies and procedures and a formal training program to onboard new staff.

**c. Discuss DATCP and DHS Merger Updates**

Mr. Simerly presented updates on the merger, including updates on licenses pertaining to temporary restaurants, mobile restaurants, and mobile retail food establishments. If operators of any of these establishments operate in multiple jurisdictions, the license will now be issued by the Department of Agriculture, Trade, and Consumer Protection. It was noted that this change will reduce the overall budget for the North Shore Environmental Health Consortium. The overall impact is not known at this time, as there are the opportunities to issue Inspection Fees, but the NSHD will need to create a policy to determine when it is necessary to inspect such an establishment.

**6. Reports and Discussions**

**a. Disease Control and Prevention**

**2016 Flu Clinic Schedule**

Ms. Christiansen presented the flu clinic schedule for the 2016-2017 influenza season. The health department is hosting mass clinic exercises at University School and Brown Deer School District in October. The department also has open clinics for the public in Brown Deer, Shorewood, and Glendale (North Shore Library). The health department also offers flu clinics at various senior centers, for homebound residents, and for some school and Village staff. Early clinics have suggested that the numbers of shots may be lower compared to previous years. A more complete update will be provided at January's Board of Health meeting.

**b. Environmental Health – Asking the Question: Lead Prevention Program**

The health department began preliminary work on the *Taking Action with Data* grant. Staff have begun developing an interview questionnaire for clinic managers and health care providers to determine clinic protocols for blood lead screening among pediatric patients and to learn about where providers receive their information about current guidelines for blood lead screening. An update will be provided for the Board in January on these findings.

**c. Injury Prevention**

**-Letter of Intent with Village of Shorewood and SafeKids**

The NSHD submitted a letter of intent to SafeKids Worldwide to address pedestrian safety in school zones in the Village of Shorewood.

**-Falls Prevention update**

The NSHD continues to identify opportunities for fall prevention initiatives. The department recently launched several activities to address this growing concern. The department worked with pharmacy students to create a brochure description various medications that increase fall risk.

In April, the department participated in the Shorewood Senior Health Fair where we offered fall risk assessments using the CDC's STEADI toolkit. As part of Fall Prevention Awareness day in September, we offered fall risk assessments to older adults in both Brown Deer and Shorewood. We are also working with North Shore Fire/Rescue to integrate our risk assessments into their home assessment program. This program will be further developed in 2017. Board discussed opportunities to work with Marquette students on the development of exercise programs.

7. Our next meeting is scheduled for January 19, 2016 at 7:00 pm in Brown Deer.
8. There was a motion to adjourn by Bill Warner at 8:05pm, seconded by Chris Simenz and approved.

Dated: January 11<sup>th</sup>, 2017 ALC

APPROVED